



Our company is an equal opportunity employer that does not discriminate because of sex, age, race, color, religious creed, national origin, ancestry, non-Job related handicap or disability, service in the Armed Forces of the United States, Citizenship or any other characteristic protected by applicable federal or state laws.

Application for Employment

Drug Policy: It is our intent to maintain a safe, productive and drug-free work environment, consistent with that objective, you will be requested to submit to a drug test in conjunction with an offer of employment.

CHECK one or more of our locations or product specialties here, then fill out the remainder of the application form(s) honestly and completely, and email to apply@romaclumber.com or drop off your application in person at the closest location.

Truss Plant
500 E Main Street
Leesburg FL 34748
Ph 352.787.5334
Fx 352.326.2404

Windows
700 E Main Street
Leesburg FL 34748
Ph 352.748.3450
Fx 352.787.9618

Garage Doors
722 Duck Lake Road
The Villages, FL 32159
Ph 352.748.4575
Fx 352.753.1909

Leesburg
700 E Main Street
Leesburg FL 34748
Ph 352.787.4545
Fx 352.787.9618

Ocala
1432 SW 15th Avenue
Ocala, FL 34474
Ph 352.622.7099
Fx 352.629.1412

Mount Dora
2411 Old US Hwy 441
Mount Dora, FL 32757
Ph 352.383.4111
Fx 352.383.3705

Lady Lake
722 Duck Lake Road
The Villages, FL 32159
Ph 352.753.3333
Fx 352.753.3030

General Information (please type or print clearly)

Name (first | middle | last)

Mailing address

City | State | Zip

Phone (home)

Phone (cell)

Driver's license number and state issued

eMail address

Are you legally authorized to work in the United States Yes No

(if you answer yes, you must complete the I-9 form required by the U.S. Immigration and Naturalization Service no later than your date of hire.)

Position applied for

What is your desired salary range

Are you applying for Full Time Part Time Temporary

When would you be able to start (month, day, year)

If Part Time or Temporary, list your days and times of availability

Have you ever filed an application with us before? Yes No

and if "yes," when?

Have you ever been employed by this company? Yes No

and if "yes," when and what was your job title?

List any of your relatives working for this company

If recruited by a current employee, print their name here

How did you hear about this job opening

Can you travel if the job requires it? Yes No (if you answer yes, please fill out the Supplemental Company Drivers Application.)

If applying for a position in production, installation, delivery or warehouse, are you able to twist, lift, bend, and kneel with a load of 60 lbs? Yes No If "no" state your limitations.

Background Information

Have you ever been convicted of a crime(s)? Yes No If yes, give dates and the nature of the crime

Date _____ / _____ / _____ / Nature of crime: _____

Date _____ / _____ / _____ / Nature of crime: _____

NOTE: A "yes" answer to this question will not automatically bar you from employment. The nature, job-relatedness, severity, and date of the offense in relation to the position for which you are applying are considered. If you need more room, write on the back of this sheet.

Additional Information List any interests, hobbies, skills, or self-improvement programs that may help us evaluate your application

Military Background Did you serve in the armed forces Yes No If yes, describe any training received relevant

to the position for which you are applying. _____

Education Please complete the following:

School	School Name and Location	Course of Study	No. of Years	Graduate? YES -or- NO	Degree or Diploma
Middle School					
High School					
Business/Tech					
College					
Graduate					

List any achievements and/or awards received _____

Work Experience Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

---- May we contact your current employer at this time? Yes No

Current Company name _____ Phone _____

Address | City | ST _____ Employed (give just the month / year)

from _____ to _____

Name of Supervisor _____ Salary (weekly) -or- Pay (hourly)

starting _____ ending _____

Your job title _____ Reason for leaving

Type of work performed _____

2 Company name _____ Phone _____

Address | City | ST _____ Employed (give just the month / year)

from _____ to _____

Name of Supervisor _____ Salary (weekly) -or- Pay (hourly)

starting _____ ending _____

Your job title _____ Reason for leaving

Type of work performed _____

3 Company name _____ Phone _____

Address | City | ST _____ Employed (give just the month / year)

from _____ to _____

Name of Supervisor _____ Salary (weekly) -or- Pay (hourly)

starting _____ ending _____

Your job title _____ Reason for leaving

Type of work performed _____

4 Company name _____ Phone _____

Address | City | ST _____ Employed (give just the month / year)

from _____ to _____

Name of Supervisor _____ Salary (weekly) -or- Pay (hourly)

starting _____ ending _____

Your job title _____ Reason for leaving

Type of work performed _____

Personal / Professional References Do not include family members or past supervisors

Name	Occupation	Address - City - State	Phone number

Applicant: PLEASE READ CAREFULLY AND SIGN

I understand that any employment will be on a 90-day introductory basis, and that my employment may be terminated, with or without cause or notice, at any time, at my option, or that of Ro-Mac Lumber & Supply, Inc. I understand that this is not a contract. I understand that no management representative has any authority to enter into any agreement for continuing employment for any specific period of time or which is contrary to the forgoing. I give Ro-Mac Lumber & Supply, Inc. permission to contact any or all of my previous employers and references and authorize them to provide all information requested of them by Ro-Mac Lumber & Supply, Inc. I authorize Ro-Mac Lumber & Supply, Inc. to obtain, use, and rely upon that information in relation to my application. I have provided truthful and complete responses to all inquiries in the application and understand that the discovery of any falsification or omission constitutes a ground for immediate dismissal. If employed by Ro-Mac Lumber & Supply, Inc., I will abide by its rules and regulations, which I understand are subject to change by Ro-Mac Lumber & Supply, Inc.

Should I become employed, as a condition of my employment, I agree to waive my right to a trial by jury in any action or proceeding involving any claim, whether statutory or at common law, related to or arising out of my employment or the termination of employment, including claims of discrimination. I understand that I am waiving my right to jury trial voluntarily and knowingly and free from duress or coercion. I understand that I have the right to consult with a person of my choosing, including an attorney, before signing this document.

Print your full name here _____

Signature of Applicant _____ Date ____/____/____

For Employers Use Only

Interviewed Yes No Date Interviewed ____/____/____

1st Interview by _____ **2nd** Interview by _____

Interview Results and Comments _____

FULL-Time PART-Time (<30 hrs/wk) Temporary Starting rate \$ _____ Starting Date ____/____/____

Department _____ Job Title _____ Location _____

Managers Signature _____ Date ____/____/____

Appvd by CEO _____ Approval Number _____